



# ASX Production SFTP Account Request Form

For instructions on completing this form, refer to the following page.

**To: ASX Commodities Team**

Exchange Centre  
20 Bridge Street  
Sydney NSW 2000

Phone: 1800 330 101 / +61 2 9227 0900

Email: [data@asxenergy.com.au](mailto:data@asxenergy.com.au)

**Requestor Details**

Name:		ASX Energy Username:	
Company:			
Address:			
City:	State:	Post Code:	
Phone:	Email:		
<b>Request Type</b>			
<input type="checkbox"/> Add Account	<input type="checkbox"/> Delete Account *	<input type="checkbox"/> Modify Account *	
<i>* Provide Account ID in space provided</i>			

**Product Type**

1. Australian Energy	<input type="checkbox"/>
2. New Zealand Energy	<input type="checkbox"/>

**IP Address(s)**

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**Authorised Signatories**

Signature:	
Name:	
Role:	
Date:	

**ASX Internal Use Only**

Signature:	
Name:	
Role:	
Date:	

Send the completed form with the SSH public key (s) via email to [data@asxenergy.com.au](mailto:data@asxenergy.com.au).

## Account Request Form Instructions

The Account Request Form is used to request account (Login ID) creation for access to the ASX Production Secure FTP (SFTP) service. For more information on the ASX SFTP service and generation of SSH keys refer to the ASX SFTP External User Guide.

### Request Type

When specifying the Request Type, note the following:

- When deleting or modifying an account, the account name must be provided on the form.
- When modifying an account, the requester needs to indicate the modification i.e. adding or removing a service.

### Product Type

The SFTP service is available for various ASX Energy futures and options. The requester (ASX Data Centre customer) should specify which product they are currently subscribed to via the ASX Data Centre. This may include Australian Electricity, New Zealand Electricity, VIC Gas or Renewable Energy Certificates. The requester may be subscribed to more than one product.

### IP Address

The customer's public IP address must be provided. The public IP address will in most cases be the customer's firewall/router NAT address that they will pass through to the ASX SFTP Service. When requesting accounts for primary and backup sites, two public IP addresses will need to be provided.

### Authorised Signatories

The Account Request Form must be signed by the customer making the request. This customer must be authorised to act on behalf of the company that is currently signed up to the ASX Energy Data Centre. ASX will validate the Account Request Form signatories against its active Data Centre subscriptions list.

### Submitting

Send the completed form with the SSH public key(s) via email to [data@asxenergy.com.au](mailto:data@asxenergy.com.au).